Quick start guide (Canada version)
LS6475-2/LS6475-3

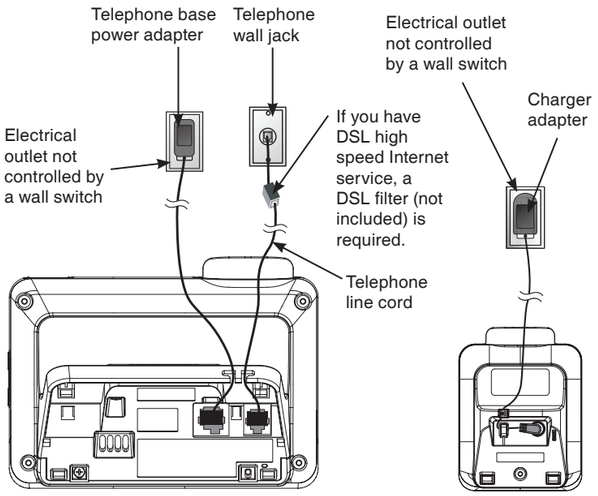
Introduction

This quick start guide provides you with the basic installation and use instructions. A limited set of features are described in abbreviated form.

Please refer to the user's manual for complete installation and operation instructions.

Telephone base and charger installation

Install the telephone base and charger as shown below.


Telephone base power adapter
Telephone wall jack
Electrical outlet not controlled by a wall switch
Electrical outlet not controlled by a wall switch
Charger adapter
If you have DSL high speed Internet service, a DSL filter (not included) is required.
Telephone line cord

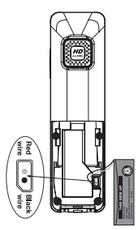
Telephone base

Charger

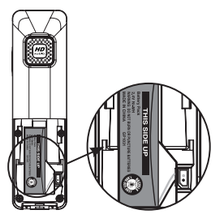
Handset battery installation and charging

Install the battery as shown below. Once you have installed the battery, you may be able to make and receive short calls. For best performance, charge the handset battery continuously for at least 10 hours.

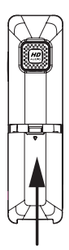
1. Plug the battery connector securely into the socket inside the handset battery compartment, matching the color-coded label.



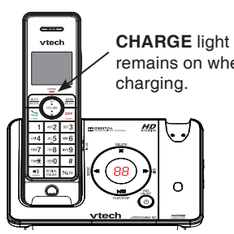
2. Place the battery with the label **THIS SIDE UP** facing up and the wires inside the battery compartment.



3. Slide the battery compartment cover towards the center of the handset until it clicks into place.



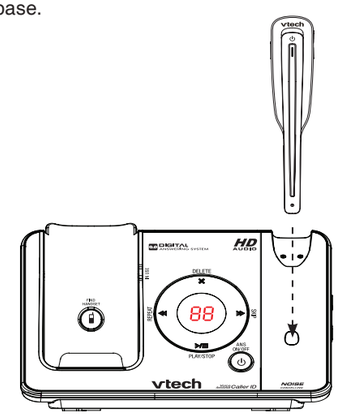
4. Place the handset in the telephone base or charger to charge.



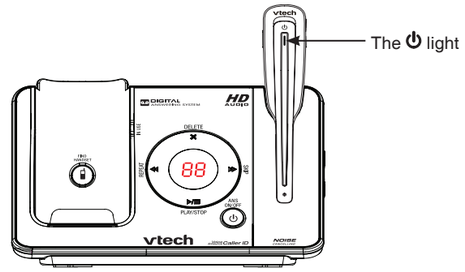
Headset charging

After installing the telephone base, charge the headset as shown below. The headset is fully charged after three hours of continuous charging. If the ⏻ light does not turn on while charging, you need to charge the headset without interruption for at least 15 minutes to give the headset enough charge to use for a short time.

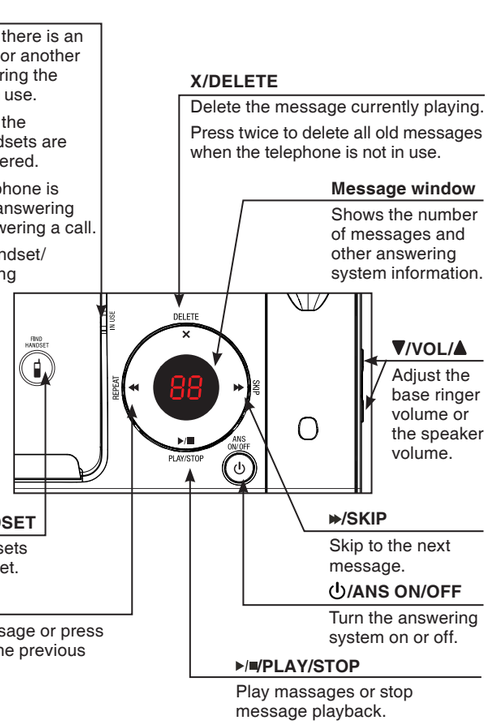
1. Place the tip of the headset in the small cradle on the telephone base.



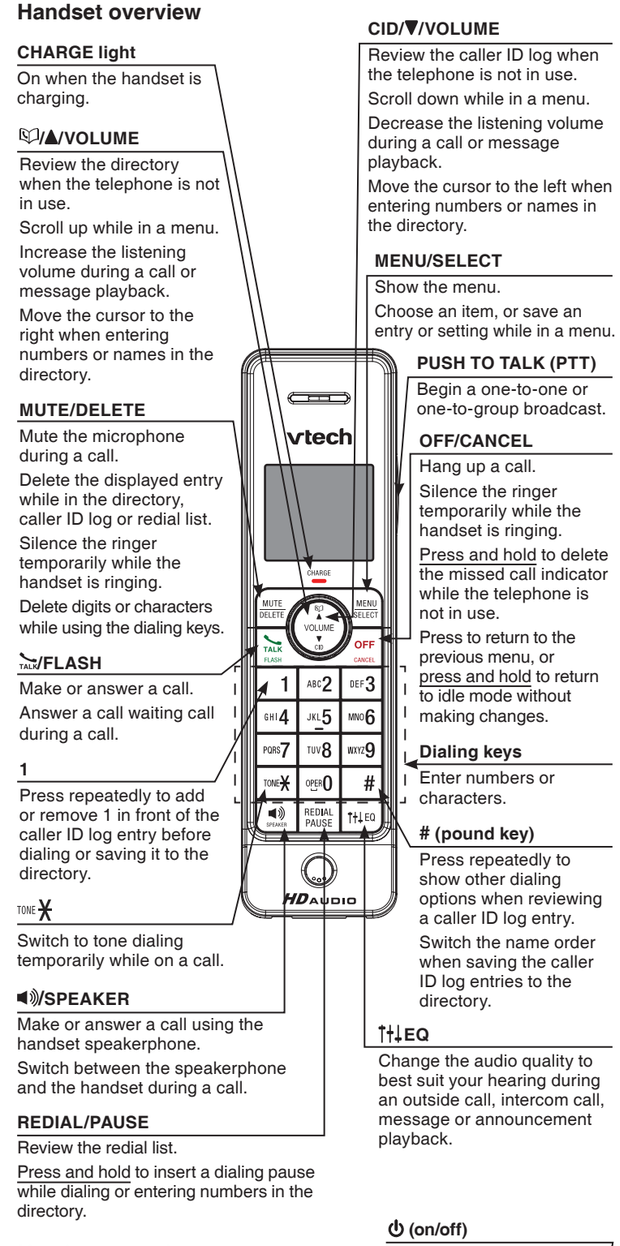
2. The magnet holds the top of the headset in place. The ⏻ light turns on when charging.



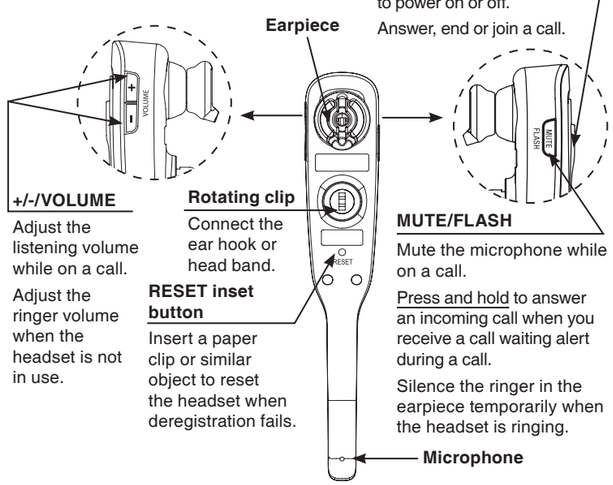
Telephone base overview


IN USE light
Flashes when there is an incoming call, or another telephone sharing the same line is in use.
Flashes when the handsets/headsets are being deregistered.
On when the phone is in use, or the answering system is answering a call.
On when a handset/ headset is being registered.
X/DELETE
Delete the message currently playing.
Press twice to delete all old messages when the telephone is not in use.
Message window
Shows the number of messages and other answering system information.
▼/VOL/▲
Adjust the base ringer volume or the speaker volume.
/FIND HANDSET
Page all handsets and the headset.
▶▶/SKIP
Skip to the next message.
◀◀/REPEAT
Repeat a message or press twice to play the previous message.
⏻/ANS ON/OFF
Turn the answering system on or off.
▶/■/PLAY/STOP
Play massages or stop message playback.

Handset overview


CHARGE light
On when the handset is charging.
/▲/VOLUME
Review the directory when the telephone is not in use.
Scroll up while in a menu.
Increase the listening volume during a call or message playback.
Move the cursor to the right when entering numbers or names in the directory.
MUTE/DELETE
Mute the microphone during a call.
Delete the displayed entry while in the directory, caller ID log or redial list.
Silence the ringer temporarily while the handset is ringing.
Delete digits or characters while using the dialing keys.
/FLASH
Make or answer a call.
Answer a call waiting call during a call.
1
Press repeatedly to add or remove 1 in front of the caller ID log entry before dialing or saving it to the directory.
TONE
Switch to tone dialing temporarily while on a call.
/SPEAKER
Make or answer a call using the handset speakerphone.
Switch between the speakerphone and the handset during a call.
REDIAL/PAUSE
Review the redial list.
Press and hold to insert a dialing pause while dialing or entering numbers in the directory.
CID/▼/VOLUME
Review the caller ID log when the telephone is not in use.
Scroll down while in a menu.
Decrease the listening volume during a call or message playback.
Move the cursor to the left when entering numbers or names in the directory.
MENU/SELECT
Show the menu.
Choose an item, or save an entry or setting while in a menu.
PUSH TO TALK (PTT)
Begin a one-to-one or one-to-group broadcast.
OFF/CANCEL
Hang up a call.
Silence the ringer temporarily while the handset is ringing.
Press and hold to delete the missed call indicator while the telephone is not in use.
Press to return to the previous menu, or press and hold to return to idle mode without making changes.
Dialing keys
Enter numbers or characters.
(pound key)
Press repeatedly to show other dialing options when reviewing a caller ID log entry.
Switch the name order when saving the caller ID log entries to the directory.
EQ
Change the audio quality to best suit your hearing during an outside call, intercom call, message or announcement playback.

Headset overview


⏻ (on/off)
Press and hold two seconds to power on or off.
Answer, end or join a call.
Earpiece
+/-/VOLUME
Adjust the listening volume while on a call.
Adjust the ringer volume when the headset is not in use.
Rotating clip
Connect the ear hook or head band.
RESET inset button
Insert a paper clip or similar object to reset the headset when deregistration fails.
MUTE/FLASH
Mute the microphone while on a call.
Press and hold to answer an incoming call when you receive a call waiting alert during a call.
Silence the ringer in the earpiece temporarily when the headset is ringing.
Microphone

Using the menu

To enter the handset menu:

1. Press **MENU/SELECT** when the telephone is not in use.
2. Press ▼ or ▲ until the screen displays the desired feature menu.
3. Press **MENU/SELECT** to enter that menu.

- To return to the previous menu, press **OFF/CANCEL**.
- To return to idle mode, press and hold **OFF/CANCEL**.

Telephone settings

Default settings are indicated by asterisks (*).

Screen display	Function	Options
LCD language	Set the screen display language.	**English*** **Français** **Español**
Voice language	Set the language to be used for the voice prompts in your answering system and voice announce caller ID.	**English*** **Français**
Annc Caller ID	Enable the telephone base and/or the handset to announce the incoming caller ID information.	**On*** **Off**
Clr voicemail	Turn off the voicemail indicators.	**Turn off indicator?**
Rename handset	Change the name of each registered handset.	**HANDSET____**
Key tone	Adjust the key tone volume whenever a key is pressed, or turn it off.	▮▮▯* **Off**
CID time sync	Enable the date and time to be set by incoming caller ID information.	**On*** **Off**
Home area code	Enter your home area code if you dial only seven digits for local calls.	_ _ _
Dial mode	Set the telephone to be tone or pulse dialing.	**Tone*** **Pulse**

Set date and time

1. Press **MENU/SELECT** when the handset is not in use.
2. Scroll to **>Set date/time**, then press **MENU/SELECT**.
3. Press ▼ or ▲ to set the month, then press **MENU/SELECT**.

   -OR-

   Use the dialing keys (**0**-**9**) to enter the current month.
4. Repeat Step 3 to set the correct date and year and then press **MENU/SELECT** to advance to set the time.
5. Repeat Step 3 until the time is set. Press ▼ or ▲ to select **AM** or **PM**, or press **2** for **AM** or **7** for **PM**.
6. Press **MENU/SELECT** to save.

Ringer volume (telephone base)

- Press **▲/VOL** or **▼/VOL** on the side of the telephone base to adjust the ringer volume when the telephone is not in use.

Ringer volume (handset)

1. Press **MENU/SELECT** when the handset is not in use.
2. Scroll to **>Ringers**, then press **MENU/SELECT**.
3. Press **MENU/SELECT** to select **>Ringer volume**.
4. Press ▼ or ▲ to sample each volume level, then press **MENU/SELECT** to save your selection.

Ringer volume (headset)

Press **+/-/VOLUME** on the side of the headset when it is not in use.

Telephone operation

Make a call

1. Press **/FLASH** or **/SPEAKER**, then dial the telephone number.
2. Press ⏻ on the headset to join the call.

-OR-

1. Predial by first dialing the telephone number and then press **/FLASH** or **/SPEAKER**.
2. Press ⏻ on the headset to join the call.

Answer a call

- Press ⏻ on the headset.
- Press TALK/**FLASH**, **SPEAKER** or any dialing key (**0**-**9**, **#** or TONE ✱) on the handset.

End a call

- Press ⏻ on the headset or place the headset in the telephone base.
- Press **OFF/CANCEL** or put the handset to the telephone base or charger.

Redial list

Each handset stores the last 10 telephone numbers dialed.

To review and dial numbers from the redial list:

1. Press **REDIAL/PAUSE** when the handset is not in use.
2. Press ▼, ▲ or **REDIAL/PAUSE** repeatedly until the desired entry displays.
3. Press TALK/**FLASH** or **SPEAKER** to dial.

To delete a redial entry:

When the desired redial entry displays, press **MUTE/DELETE**.

Intercom

Use the intercom feature for conversations between two handsets, or a handset and a headset.

- Only one intercom call can be established with two handsets, or one handset and one headset at a time.
- If there is an incoming call while the originating handset is making an intercom request, the intercom request will be stopped.

To initiate an intercom call:

When the handset is not in use, press **MENU/SELECT**. Scroll to **>Intercom**, then press **MENU/SELECT**.

- If you have more than two handsets, scroll to select a destination handset, or use the dialing keys to enter a handset number.

To answer an intercom call:

Press TALK/**FLASH**, **SPEAKER** or any of the dialing keys on the destination handset or press ⏻ on the headset.

To end an intercom call:

- Press **OFF/CANCEL** or place the handset back in the telephone base or charger.
- Press ⏻ or place the headset in the telephone base.

Push-to-talk (PTT)

You can directly broadcast messages from one handset to the speakerphone of one or multiple handsets. Press and hold **PUSH TO TALK** to begin two-way communication.

When the connection is made, both the initiating and the destination handsets display **Press and hold [PTT] to talk** and beep once. Only one handset can talk at a time. To do so, press and hold **PUSH TO TALK**.

Directory

The directory can store up to 50 entries, which are shared by all system handsets.

To add a directory entry:

1. Press **MENU/SELECT** when the handset is not in use.
2. Scroll to **>Directory**, then press **MENU/SELECT**.
3. Scroll to **>Add contact**, then press **MENU/SELECT**.
4. Use the dialing keys to enter the phone number (up to 30 digits).
   -OR-
   Copy a number from the redial list by pressing **REDIAL/PAUSE** and then press ▼, ▲ or **REDIAL/PAUSE** repeatedly to select a number. Press **MENU/SELECT**.
5. Press **MENU/SELECT** to move to the name.
6. Use the dialing keys to enter the name (up to 15 characters). Additional key presses show other characters of that particular key.
7. Press **MENU/SELECT** to store the entry.

While entering names and numbers, you can:

- Press **MUTE/DELETE** to backspace and erase a digit or character.
- Press and hold **MUTE/DELETE** to erase the entire entry.
- Press and hold **REDIAL/PAUSE** to insert a dialing pause (for entering phone numbers only).
- Press ▼ or ▲ to move the cursor to the left or right.
- Press **0** to add a space (for entering names only).

To review and dial from the directory:

Entries are sorted alphabetically.

1. Press 📖/▲ when the handset is not in use.
2. Scroll to browse through the directory, or use the dialing keys to start a name search.
3. When the desired entry appears, press TALK/**FLASH** or **SPEAKER** to dial.

To edit a directory entry:

1. When the desired entry displays, press **MENU/SELECT**.
2. Use the dialing keys to edit the number.
3. Press **MENU/SELECT**.
4. Use the dialing keys to edit the name.
5. Press **MENU/SELECT** to save.

To delete a directory entry:

1. When the desired entry displays, press **MUTE/DELETE**.
2. When the handset displays **Delete contact?**, press **MENU/SELECT**.

Speed dial

You can copy up to 10 directory entries into the speed dial locations so that you can dial these numbers using fewer keys than usual.

To store a speed dial entry:

1. Press **MENU/SELECT** when the handset is not in use.
2. Scroll to **>Directory**, then press **MENU/SELECT**.
3. Scroll to **>Speed dial**, then press **MENU/SELECT**.
4. Scroll to a desired speed dial location, then press **MENU/SELECT**.
5. Scroll to a desired directory entry, then press **MENU/SELECT** to save.

To dial a speed dial entry:

- Press and hold a speed dial key (**0**-**9**) of the desired entry when the handset is not in use.

To delete a speed dial entry:

- When the desired entry displays, press **MUTE/DELETE**.

Caller ID

This product supports caller ID services provided by most telephone service providers. Depending on your service subscription, you may see the caller's name, number, date and time of calls that are sent by your telephone service provider after the first or second ring.

Caller ID log

The caller ID log stores up to 50 entries. If you answer a call before the caller information appears, it will not be saved in the caller ID log.

- The handset displays **XX Missed calls** when there are calls that have not been reviewed in the caller ID log.
- If you want to erase the missed call indicator, press and hold **OFF/CANCEL** on the idle handset.

To review and dial a number in the caller ID log:

1. Press **CID/▼** when the handset is not in use.
2. Scroll to browse through the call log. When the desired entry appears:
   - Press **#** (pound key) repeatedly to show different dialing options.
   - Press **1** repeatedly to add or remove 1 in front of the telephone number.
3. Press TALK/**FLASH** or **SPEAKER** to dial the displayed number.

To save a caller ID log entry to the directory:

1. When the desired caller ID log entry displays, press **MENU/SELECT**.
2. Use the dialing keys to modify the number if necessary.
3. Press **MENU/SELECT**.
4. Use the dialing keys to modify the name if necessary.
5. Press **MENU/SELECT** to save.

To delete the caller ID log entries:

- **Delete one entry:** When the desired caller ID log entry displays, press **MUTE/DELETE**.
- **Delete all entries:** Press **MENU/SELECT** when the handset is not in use. Scroll to **>Caller ID log** and then press **MENU/SELECT**. Scroll to **>Del all calls** and then press **MENU/SELECT** twice.

About answering system and voicemail

Your telephone has separate indicators for two different types of voice messages: those left on the built-in answering system and those left at your telephone service provider's voicemail. Each alerts you to new messages separately.

- If **XX New messages** and ∞ display on the handset and the message window on the telephone base flashes, there are messages recorded on the built-in answering system.

  The total recording time is approximately 11 minutes. The answering system can record and store up to 99 messages and the recording time of each message depends on the message length you set.
- If **New Voicemail** and ✉ display on the handset, your telephone service provider is indicating that it has new voicemail for you. Contact your telephone service provider for more information on how to access your voicemail.

Answering system settings

Default settings are indicated by asterisks (*).

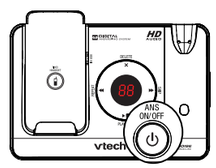
Screen display	Function	Options
Call screening	Set whether you hear the callers while they are leaving messages to you.	**On*** **Off**
# of rings	Set the number of times the telephone rings before the answering system answers.	**6**; **5**; **4***; **3**; **2**; **Toll saver**
Remote code	Set a two-digit security code to access the answering system remotely from any touch-tone telephone.	**19***
Msg alert tone	Set to alert you when you have new messages.	**On** **Off***
Recording time	Set the recording time for each incoming message.	**3 minutes*** **2 minutes** **1 minute**

Answering system operation

Turn the answering system on or off

The answering system must be turned on to answer and record messages. When it is turned on, the ⏻**/ANS ON/OFF** light on the telephone base turns on and **ANS ON** displays on the handset.

- Press ⏻**/ANS ON/OFF** on the telephone base to turn the built-in answering system on or off.



Record your own announcement

You can use the preset announcement to answer calls, or replace it with your own recorded announcement. The announcement can be up to 90 seconds in length.

1. Press **MENU/SELECT** when the handset is not in use.
2. Scroll to **>Answering sys**. Press **MENU/SELECT** twice.
3. Scroll to >**Record annc**. Press **MENU/SELECT**. The system announces, *"Record after the tone. Press **5** when you are done."*
4. After the tone, speak towards the handset microphone. Press **5** when done.
5. The answering system automatically plays back the newly recorded announcement, then returns to the previous menu.

Message playback

To play messages at the telephone base:

Press ▶/■**/PLAY/STOP** when the telephone is not in use.

Options during playback:

- Press ▲**/VOL** or ▼**/VOL** to adjust the speaker volume.
- Press ▶▶**/SKIP** to skip to the next message.
- Press ◀◀**/REPEAT** to repeat the message currently playing. Press ◀◀**/REPEAT** twice to listen to the previous message.
- Press **X/DELETE** to delete the current message. The system advances to the next message.
- Press ▶/■**/PLAY/STOP** to stop.

Delete all old messages

To delete all old messages at the telephone base:

Press **X/DELETE** twice when the telephone is not in use.

Call screening

To screen at the telephone base:

If the answering system and call screening are on, the announcement and the incoming message broadcast at the telephone base when a call is answered by the answering system.

Options while a message is being recorded:

- Press ▲**/VOL** or ▼**/VOL** on the telephone base to adjust the call screening volume.
- Press ▶/■**/PLAY/STOP** to temporarily silence the call screening.

Call intercept

If you want to talk to the person whose message is being recorded, press TALK/**FLASH** or **SPEAKER** on the handset.

Access the answering system remotely

1. Dial your telephone number from any touch-tone telephone.
2. When the system plays your announcement, enter the two-digit remote code. The preset code is **19**.
3. You can enter one of the following remote commands.

Command	Function
1	Play all messages.
2	Play new messages.
3	Delete a message (during playback).
33	Delete all old messages.
4	Repeat the current message (during playback).
44	Listen to the previous message (during playback).
5	Stop.
***5**	Hear a list of remote commands.
6	Skip to the next message (during playback).
***7**	Record a new announcement.
8	End the call.
0	Turn the answering system on or off.

4. Hang up or press **8** to end the call.

IMPORTANT!

If you have difficulty with your telephone, please refer to the user's manual for a full set of installation and operation instructions. For customer service, visit our website at www.vtechcanada.com or call 1 (800) 267-7377.

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